**WHY STUDY WITH US?**

**Affordable fees**
- We offer competitive and affordable tuition fees.

**Innovative and interactive mode of learning**
- Students will be exposed to active learning and e-learning methodologies in order to enable them to meet and surpass the needs of future education and employment.

**Career focus**
- The curriculum is designed based on outcomes related to employability.

**Qualified academicians**
- A very committed team will ensure the success of our students.

**Industrial exposure**
- Strategic collaborations with various industry players
- Students will be exposed to real-life projects and industry-oriented learning through industry visits and guest lectures from industry experts.

**Financial assistance**
- PTPTN
- EPF Withdrawal
- Scholarship
- OKU Discount

**Accommodation**
- The college will assist students who need accommodation.

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**INTERNATIONAL OPEN COLLEGE**

**SCHOOL OF MANAGEMENT & ACCOUNTING**

**DIPLOMA IN HUMAN RESOURCE MANAGEMENT**

DHRM N/345/4/0009 (MQA/FA0222) 12/20

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**International Open College**

Jalan Tun Ismail, 50480 Kuala Lumpur
Fax No: 03-2697 8755
Email: enquiry@ioc.edu.my
Website: www.ioc.edu.my
Whatsapp: 017-283 9723 / 019-357 9074 / 012-372 7480

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**Affiliate member of: OPEN UNIVERSITY MALAYSIA**

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**Nurturing Potential**
In line with the nation’s growing economy, a trained workforce that contributes in the economic sector is highly in demand. This programme is designed to provide students with the knowledge, skills and understanding of human resource activities which will enable them to carry out the tasks effectively.

**Programme Duration:**
- Full time
- 2 years 4 months / 7 Semesters

**Intake:**
- January / May / September
- Application is accepted throughout the year

**Entry Requirement:**
SPM/SPMV/STAM/UEC/SKM (Level 3) or O-Level:
- Pass with minimum 3 credits in any subjects.

**Tuition Fee:**

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<th>YEAR 1 (RM)</th>
<th>YEAR 2 (RM)</th>
<th>YEAR 3 (RM)</th>
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**Core Courses**
- Introduction Financial Accounting
- Fundamentals of Management
- Information Technology & Application
- Fundamentals of Marketing
- Business Communication
- Introduction to Statistic
- Critical Thinking
- Introductory Microeconomics
- Introductory Macroeconomics
- Human Resource Management
- Employment Law
- Industrial Relation
- Human Resource Development
- Compensation Management
- Hazard Management
- Human Resource Information System
- Organizational Behaviour
- Business Mathematics
- Planning, Recruitment & Selection of Human Resource
- Performance Appraisal
- Project Paper

**Teaching and Learning Methodology**
- Online Interactions
  - Email forum, chatroom
- Face to Face Interactions
  - Lectures, presentations
- Industrial Activities
  - Project-based Exposures to real-life scenarios
- Co-curriculum Activities
  - Soft Skill Development